



## INSTRUCTIONS FOR DOWNLOADING AND VIEWING FILES FROM A MOBILE DEVICE

- 1) **After purchasing, download your file and save it to your computer.**  
HINT: Save to somewhere that you can easily find and access (e.g. your desktop)
- 2) **Files will be delivered to you in a compressed .zip format. You will first need to unzip or “extract” the .zip file.**

[To extract \(or unzip\) files or folders from a compressed folder \(source\)](#)

1. Locate the compressed (zipped) folder that you want to extract files or folders from.
2. Do one of the following:
  - To extract a single file or folder, double-click the compressed folder to open it. Then, drag the file or folder from the compressed folder to a new location.
  - To extract the entire contents of the compressed folder, right-click the folder, click Extract All, and then follow the instructions.
- 3) **Once the file(s) have been extracted, email the files to an account that you have linked to your mobile device (phone, tablet).**  
HINT: Depending on the size of the file you are working with and the speed of your internet provider, you may need to send one attachment at a time.
- 4) **Once you have received the email to your mobile device, download the PDF attachment(s) in your email. You will now be able to view the attachments through your email account.**
- 5) **You can then send and store your files to any available storage apps on your device (i.e. iBooks, Kindle, Google Drive, Dropbox, etc.)**